



## PROSPECTUS

### 2015 ITTF PTT China Open Factor 40 19-25 November, 2015 Beijing, China

**1. AUTHORITY:** the **2015 ITTF PTT China Open** will be organized by the National Paralympic Committee of China, co-organized by Chinese Table Tennis Association under the auspices and authority of the International Table Tennis Federation (Para Table Tennis Division).

#### **2. DATE AND PLACE:**

Date of arrival: November 19<sup>th</sup>, 2015

Date of departure: November 25<sup>th</sup>, 2015

Venue: China Administration of Sports for Persons with Disabilities

NO.321, Tianbei Road, Houshayu Town, Shunyi District, Beijing, P.R.C

**3. EVENTS:** the following events will be played:

Men's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

Women's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

Men's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

Women's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

*Note 1:* depending on the entries, the organisers and the Technical Delegate reserve the right to combine classes as may be necessary

*Note 2:* the singles events will be played first followed by the team events.

#### **4. SCHEDULE:**

Arrivals: November 19<sup>th</sup>

Practice days: November 19<sup>th</sup>-20<sup>th</sup>

Technical meeting: November 20<sup>th</sup>

Competition days: November 21<sup>st</sup>- 24<sup>th</sup>

Departures: November 25<sup>th</sup>

Dates for the singles events: November 21<sup>st</sup> – 22<sup>nd</sup>

Dates for the team events: November 23<sup>th</sup>- 24<sup>th</sup>

**5. RULES:** the event will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions and specific PTT directives (which may be amended from time to time).

**6. EQUIPMENT:** the following equipment will be used:

Tables: Double Happiness (16, T1818W, T1223)

Nets: Double Happiness (Blue)

Balls: Double Happiness (40+ white)

*Note:* All the tables will be wheelchair accessible.

## **7. ELIGIBILITY**

The event is open to players who are eligible to represent their national association according to the ITTF Handbook 2014-2015.

## **8. OFFICIAL ORGANISER**

Name: China Administration of Sports for Persons with Disabilities (CASPD)

Physical/postal address: No.321 Tianbei Road, Houshayu Town, Shunyi District,  
Beijing 101318

E-mail: [npcchina@cdfp.org.cn](mailto:npcchina@cdfp.org.cn) , [pz@caspd.org.cn](mailto:pz@caspd.org.cn)

Phone: 8610 80471873

Fax: 8610 80471873

Contact: Tracy

## **9. TECHNICAL DELEGATE FOR THE EVENT**

Steven Lee

E-mail: [winglee@alumni.cuhk.net](mailto:winglee@alumni.cuhk.net)

Deputy Technical delegate: Cindy Leung

E-mail: [cindy221@netvigator.com](mailto:cindy221@netvigator.com)

## **10. REFEREE**

LO Mun Ho (HKG)

Email: [johnlomh@netvigator.com](mailto:johnlomh@netvigator.com)

Deputy Referee: WANG Xin (CHN)

## **11. CLASSIFIER**

Cannie LEUNG (HKG)

## **12. CLASSIFICATION**

No classification in FA 40 Tournament.

## **13. PARTICIPATION QUOTAS**

A player may only play in the class indicated on his or her international classification card unless, due to the low number of players, his or her class is combined with the next class or classes. Then they may play in the next higher class event.

The minimum entry for a singles class to be played is 4 players.

For Fa40 events, the maximum number of entries per association per class is 4 but the host association may enter up to 6 players.

The minimum entry for a team event to be played is 4 teams with 2, 3 or 4 players forming a team.

In Fa40 events, each Association may enter a maximum of 2 teams but the host may enter 2 teams per class.

Players from different Associations may form a team in the team event in Fa40 but if there are 3 players in the same event from the same Association, only the 3<sup>rd</sup> lowest ranked player may form a team with a player from another Association.

All other persons wishing to accompany a team (i.e. who are not members of the team) are subject to special charges and should contact the organisers for further information. These packages are limited and subject to availability of places in the official hotels. Priority will be given to the Official Party of all the delegations.

#### **14. ENTRY PROCESS**

Only entries submitted by or endorsed by the national association will be accepted (national Paralympic committees are advised to contact the national association urgently to confirm their entries).

All players must bring with them a valid passport which will be copied for the ITTF database.

The first entry (entry by number) deadline is: August 15<sup>th</sup>, 2015, with 30% of the total entry fee payable by this date.

The second entry (entry by name) deadline is: September 15<sup>th</sup>, 2015, with the balance of the total entry fee payable.

All entries must be sent to the organisers and Georgios Seliniotakis: [gselinio@gmail.com](mailto:gselinio@gmail.com)

In order to secure full participation, national associations failing to confirm their participation according to deadlines will be removed from the list of participants.

#### **15. SYSTEM OF PLAY**

*Singles events:* the first stage will be played in a round-robin basis in groups of even numbered players but there shall not be less than 3 and not more than 5 players in a group and priority will be given to groups of 4 players. If there are 5 or less players, the event will be played as a round-robin without knock-out. Two players advance from each group to the second stage which will be played in a knock-out format.

*Team events:* the first stage will be played in a round-robin basis with priority given to groups of 3 teams with the winner and runner-up in each group advancing to play in the knock-out rounds. If there are 5 or less teams, the event will be played in a round-robin format without knock-out.

Teams will play as follows: A vs X; B vs Y; Doubles; A vs Y; B vs X

*General:*

The numbers of groups will be decided by the referee and TD in cooperation with the organising committee. If the number of groups in an event is decided not to be a multiple of 2 (e.g. 2, 4 or 8 etc.), winners from the groups with the highest ranked seeded players shall have byes in the first round of the second stage, in ranking order.

All matches will be played to the best of 5 games.

Medals will be awarded according to the ITTF PTT Directives for 2015 events

## **16. SEEDING**

Seeding for all the events will be done according to the latest ITTF PTT rating list at the time of the draws.

## **17. TECHNICAL MEETING**

The technical meeting will be held on November 20<sup>th</sup> at a time and place announced on your arrival.

## **18. DRAWS**

The draws will be done for the singles events on November 20<sup>th</sup> and for the team events on November 22<sup>nd</sup>.

## **19. PERSONS ON THE BENCH**

The following persons on the bench are permitted:

- 19.1 In singles events, 1 seat for a coach on the playing field (behind the surrounds).
- 19.2 In the team events 5 seats for one (1) coach and up to 4 players of the team playing the match.
- 19.3 No other players or personnel may have access to the area behind the surrounds or the playing area. Special provisions and seating areas will be made for medical personnel.

## **20. CLOTHING**

Please note that with effect from 1 January 2014, all players are expected to wear shirts with their name and 3 letter association code on the back of their playing shirts.

## **21. ENTRY FEES AND ACCOMMODATION**

For PTT events, the entry fees include accommodation and capitation fees. The entry fees have to be paid in Euros to the organisers as set out below.

### **Accommodation**

Name: China Administration of Sports for Persons with Disabilities (CASPD)

Physical/postal address: No.321 Tianbei Road, Houshayu Town, Shunyi District,  
Beijing 101318

E-mail: [npcchina@cdfp.org.cn](mailto:npcchina@cdfp.org.cn) , [pz@caspd.org.cn](mailto:pz@caspd.org.cn)

Phone: 8610 80471873

Fax: 8610 80471873

*In double room* (2 people sharing in a room)

Cost per person: € 600

Cost per person per extra night: €80 per person per day

*In single room*

Cost per person: extra charge of €50 per person per day

Should there be any observers, €80 per person per day.

Meals will be served from lunch on 19<sup>th</sup> November to breakfast on 25<sup>h</sup> November.

Payments should be made as follows:

Account name	China Administration of Sports for Persons with Disabilities
Account holder address	NO.321, Tianbei Road, Houshayu Town, Shunyi District, Beijing, P.R.China
Bank name	Agricultural Bank of China Beijing Branch
Bank address	NO.13, Chaoyangmen Bei Avenue, Dongcheng DIST., Beijing, P.R.China
Account number	11120101040049661
SWIFT code	ABOCCNBJ010

Notes: China Open 2015+ Association Code

**All bank charges are for the cost of the party making the payment.**

## **22. TRANSPORTATION**

The organisers will provide transportation for teams and officials from and to Beijing International Capital Airport.

## **23. OBLIGATIONS**

All players entered must compete against any other participating player and by entering, agree to be bound by the ITTF Anti-Doping, Anti-Harassment, Classification Illegal Betting and Corruption policies and procedures during the event. The entry forms contain an undertaking to be signed by a responsible official of the nominating association and the team member covering these matters and no entry will be accepted unless such an undertaking has been given.

Similarly, it is the responsibility of the association, player or team member to ensure that he or she has adequate medical, travel and other appropriate insurance.

## **24. TELEVISION, MOTION PICTURE AND INTERNET COVERAGE CONDITIONS**

By entering the event, all participants agree to abide by all ITTF rules and by the rules and regulations of the organisers. All associations, teams and individual players agree to be abide by the rulings of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion

picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind; and hence accept such coverage during the event. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the organisers.

## **25. CANCELLATION POLICY**

The policy applies as follows:

25.1 cancellations after the first entry but before the second entry: the first entry fee is forfeited.

25.2 cancellations after the second entry: the first entry fee plus an additional 30% of the entry fee is forfeited i.e. a total of 60% of the total entry fee.

25.3 cancellations within 10 calendar days of the arrival date will be decided by the organisers in consultation with the TD.

This is provided that the player is not able to prove circumstances beyond his or her control e.g. admission to hospital.

## **26. VISAS**

Should you need assistance to apply for a visa (e.g. a letter of invitation), please provide the organisers with the following details:

- Full name as in passport
- Gender
- Date of birth
- Passport number
- Passport expiry date

*Note:* the requirements for visas are not under the control of the ITTF or the organisers but under the Government's jurisdiction and the association must fulfill all requirements in order to get a visa in time.

## **27. COMPLEMENTARY INFORMATION:**

Average high temperature expected: 10° Celsius

Average low temperature expected: 2° Celsius

## **28. DOCUMENTS ATTACHED**

Together with this Prospectus, attached are the following documents:

28.1 first entry form:

28.1.1 entry by numbers

28.1.2 first entry fee payment form

28.2 second entry form:

28.2.1 singles and team entry forms by name

28.2.2 second entry payment form

28.2.3 rooming list

28.2.4 tournament indemnity form (to be signed by all participants)

28.2.5 transport form

Otherwise, you can download the documents from the ITTF PTT website, <http://www.ipttc.org/calendar/index.htm>.