



# PROSPECTUS

## The 11<sup>th</sup> Czech Open of the Table Tennis on the September 22<sup>nd</sup> to 27<sup>th</sup>, 2015 Ostrava, Czech Republic

**1. AUTHORITY:** the 11<sup>th</sup> Czech Open of Table Tennis of the Handicaped will be organized by the Czech Table Tennis Association under the auspices and authority of the International Table Tennis Federation (Para Table Tennis Division).

**2. DATE AND PLACE:** September 22 - 27, 2015, Ostrava – Czech Republic  
September 24 – 25, 2015 – singles events  
September 25 – 26, 2015 – team events

**TJ Ostrava, Varenska street 3098/40a, 702 00 Ostrava, Czech Republic**

Detailed information: <http://www.czechopenostrava.com>

**3. EVENTS:** the following events will be played:

Men's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11)

Women's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11)

Men's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11)

Women's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11)

*Note 1:* depending on the entries, the organisers and the Technical Delegate reserve the right to combine classes as may be necessary.

*Note 2:* the singles events will be played first followed by the team events.

*Note 3:* As there will not be classification for class 11, entries only from class 11 players who have a confirmed status will be accepted.

### 4. SCHEDULE:

Arrival for classifications + classification: September 22<sup>nd</sup>, 2015  
Normal arrival + classif. + practice day: September 23<sup>rd</sup>, 2015  
Technical meeting: September 23<sup>rd</sup>, 2015, hotel Park Inn  
Opening ceremony: September 24<sup>th</sup>, 2015  
Competition days: September 24<sup>th</sup> – 26<sup>th</sup>, 2015  
Closing ceremony: September 26<sup>th</sup>, 2015  
Departures: September 27<sup>th</sup>, 2015

Proposed dates for the singles events: September 24<sup>th</sup> – 25<sup>th</sup> 2015

Proposed dates for the team events: September 25<sup>th</sup> – 26<sup>th</sup> 2015

There is possibility to order a hall for practise and training from September 20<sup>st</sup> 2015. For price and more information, please contact organizer and <http://www.czechopenostrava.com>.

**5. RULES:** the event will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions and specific PTT directives (which may be amended from time to time).

### 6. EQUIPMENT:

All the used sport equipment is applied following ITTF and ITTF PTT Rules.

**Tables:** 24 ANDRO blue, from the number are 16 tables accessible for the wheelchairs Players.  
**Nets:** Andro  
**Balls:** Yasaka, white 3 stars  
**Floor:** Wooden in the hall for the standing and the special blue rubber in the hall for the wheelchairs.

## 7. ELIGIBILITY

The event is open to players who are eligible to represent their national association according to the ITTF Handbook 2013 – 14 and Handbook 2014 - 15.

## 8. OFFICIAL ORGANIZER

**Name:** Telovychozna jednota Ostrava (Ostrava Sports Facility)  
**Physical/postal address:** Varenska street 3098/40a, 702 00 Ostrava  
**E-mail:** [czechopenostrava@gmail.com](mailto:czechopenostrava@gmail.com)  
**Phone:** +420 602 755 143  
**Tournament Director:** Milos Matula  
**Contact person:** Jiri Danek [danekj@yasaka.cz](mailto:danekj@yasaka.cz)  
**Detailed information:** <http://www.czechopenostrava.com>

## 9. TECHNICAL DELEGATE FOR THE EVENT

**Name:** Franz Twardy (NED)

### Deputy TD:

**Name:** Georgios Seliniotakis (GRE)

## 10. REFEREE

**Name:** Albert Roojmans (NED)

### Deputy referee:

**Name:** Milana Petrič (SRB)

## 11. CLASSIFIER

### Chief classifier is:

**Name:** Puhovski Maya Paar (CRO)

### Classifier is:

**Name:** Lundell Lisa (SWE)

## 12. CLASSIFICATION

All new players and players who are to have their classification reviewed should be present in time for classification. This means that all players needing classification should arrive on September 22<sup>nd</sup> MORNING; the classification will start on September 22<sup>nd</sup> afternoon and evening and will finish on September 23<sup>rd</sup> in the forenoon.

*This is very important when players don't present on time may not be classified.*

All players should bring with them their medical diagnosis and any other medical information relevant to their classification. They should report to classification with these documents, dressed as if they are going to play a match and with all their table tennis equipment including sports chairs. All players and support staff are expected to cooperate fully in the classification process.

**Athletes with an intellectual disability (Class 11) who wish to compete in this event and undergo International Classification MUST be listed on the [INAS Classification Master List](#)**

**under the sport of 'Table Tennis'. Information on how to register through INAS-FID can be retrieved from <http://www.inas.org/technical/eligibility-and-classification/>.**

### **13. PARTICIPATION QUOTAS**

**A player may only play in the class indicated on his or her international classification card unless, due to the low number of players, his or her class is combined with the next class or classes. Then they may play in the next higher class event.**

**The minimum entry for a singles class to be played is 4 players.**

**For Fa20 events, the maximum number of entries per association per class is 6 plus 2 extra juniors.**

**The minimum entry for a team event to be played is 4 teams with 2, 3 or 4 players forming a team.**

**In Fa20 events, a maximum 2 teams per Association may be entered where all players are from the same Association.**

**Players from different countries may form a team in the team event in Fa40 and Fa20 competitions, but if there are 3 players in the same event from the same Association, only the 3<sup>rd</sup> lowest ranked player may form a team with a player from another Association.**

**All other persons wishing to accompany a team (i.e. who are not members of the team) are subject to special charges and should contact the organisers for further information. These packages are limited and subject to availability of places in the official hotels. Priority will be given to the Official Party of all the delegations.**

### **14. ENTRY PROCESS**

**Only entries submitted by or endorsed by the national association will be accepted (national paralympic committees are advised to contact the national association urgently to confirm this system of entry).**

**All players must bring with them a valid passport which will be copied for the ITTF database.**

**The first entry (entry by number) deadline is: May 15<sup>th</sup>, 2015**

**The second entry (entry by name) deadline is: July 15<sup>th</sup>, 2015**

**All entries must be sent also to Georgios Seliniotakis: [gselinio@gmail.com](mailto:gselinio@gmail.com)**

**Also for all of new players must be sent to Georgios Seliniotakis the one scanning copy of valid passport.**

**In order to secure full participation, national associations failing to confirm their participation according to deadlines will be removed from the list of participants.**

**The limit of the number of entries is 200 players.**

### **15. SYSTEM OF PLAY**

***Singles events:* the first stage will be played in a round-robin basis in groups of even numbered players but there shall not be less than 3 and not more than 5 players in a group and priority will be given to groups of 4 players. If there are 5 or less players, the event will be played as a round-robin without knock-out. Two players advance from each group to the second stage which will be played in a knock-out format.**

***Team events:* the first stage will be played in a round-robin basis with priority given to groups of 3 teams with the winner and runner-up in each group advancing to play in the**

knock-out rounds. If there are 5 or less teams, the event will be played in a round-robin format without knock-out.

Teams will play as follows: A vs X; B vs Y; Doubles; A vs Y; B vs X

**General:**

The numbers of groups will be decided by the TD and the referee in cooperation with the organising committee. If the number of groups in an event is decided not to be a multiple of 2 (e.g. 2, 4 or 8 etc.), winners from the groups with the highest ranked seeded players shall have byes in the first round of the second stage, in ranking order.

All matches will be played to the best of 5 games.

Medals will be awarded according the Directives PTT events for 2015

## **16. SEEDING**

Seeding for all the events will be done according to the latest ITTF PTT ranking list at the time of the draws.

## **17. TECHNICAL MEETING**

The technical meeting will be held on September 23<sup>rd</sup> at a 21<sup>th</sup> o'clock in the meeting room of the hotel Park Inn by Radisson Ostrava.

## **18. DRAWS**

The draws will be done for the singles events on September 23<sup>rd</sup> before the technical meeting and for the team events on September 24<sup>th</sup> at 14<sup>th</sup> o'clock..

## **19. PERSONS ON THE BENCH**

The following persons on the bench are permitted:

- 19.1. In singles events, 1 seat for a coach on the playing field (behind the surrounds).
- 19.2. In the team events 5 seats for one (1) coach and up to 4 players of the team playing the match.
- 19.3. No other players or personnel may have access to the area behind the surrounds or the playing area. Special provisions and seating areas will be made for medical personnel.

## **20. CLOTHING**

Please note that with effect from 1 January 2014, all players are expected to wear shirts with their name and 3 letter association code on the back of their playing shirts.

## **21. ENTRY FEES AND ACCOMMODATION**

For PTT events, the entry fees include accommodation and capitation fees. The entry fees have to be paid in Euro to the organisers as set out below:

Entry to be submitted with the first entry = € 190 per person (2 in the room)  
“ “ second “ = € 370 per person (2 in the room)

+ single supplement of € 35 per person/day.

For extra days at € 75 per person/day – 2 in the room, in single € 75 + 35 = € 110.

If an association wishes only to pay an accreditation fee, this will be € 225 per person but does not include any transport, meals or accommodation which should be organised by the respective association.

**Payments should be made as follows:**

<b>Name of organisation:</b>	<b>TJ Ostrava</b>
<b>Bank name:</b>	<b>Komercni banka a.s.</b>
<b>Account name:</b>	<b>TJ Ostrava</b>
<b>Account number:</b>	<b>61830761/0100</b>
<b>SWIFT:</b>	<b>KOMBCZPP</b>
<b>IBAN:</b>	<b>CZ820100000000061830761</b>
<b>Specification for Payment:</b>	<b>“Czech Open 2015”</b>

***PLEASE, NOTE THAT BANK CHARGES MUST BE INCLUDED IN THE ENTRY FEES !***

## **22. OFFICIAL HOTEL**

**The hotel for teams is:**

<b>Name:</b>	<b>Park Inn by Radisson Hotel Ostrava - 4 stars</b>
<b>Physical/postal address:</b>	<b>Hornopolni street 3313/42, Ostrava</b>
<b>E-mail:</b>	<a href="mailto:rezervace.ostrava@rezidoparkinn.com">rezervace.ostrava@rezidoparkinn.com</a>
<b>Phone:</b>	<b>+420 595 195 509</b>
<b>Fax:</b>	<b>+420 595 195 555</b>
<b>Website address:</b>	<a href="http://www.parkinn.com/hotel-ostrava">www.parkinn.com/hotel-ostrava</a>
<b>Summary information on:</b>	<a href="http://www.czechopenostrava.com">http://www.czechopenostrava.com</a>

**For the officials is the same hotel.**

## **23. TRANSPORTATION**

**The organizers will provide transportation for teams and officials from the airport Ostrava (CZE) or from the main railway stations Ostrava-Svinov (primary) and Ostrava-Hlavni Nadrazi to (from) hotel Park Inn and local transport from hotel to Venue and back. We will use for it the right number of buses and minibuses.**

**There is also possibility to order paid transport from farther airports in Katowice (POL), Krakow (POL), Vienna (AUT) and Prague (CZE), operated by TigerExpress transport company.**

**Detailed information:** <http://www.czechopenostrava.com>

## **24. OBLIGATIONS**

**All players entered must compete against any other participating player and by entering, agree to be bound by the ITTF Anti-Doping, Anti-Harassment and Classification policies and procedures during the event. The entry forms contain an undertaking to be signed by a responsible official of the nominating Association and the team member covering these matters and no entry will be accepted unless such an undertaking has been given.**

**Similarly, it is the responsibility of the association, player or team member to ensure that he or she has adequate medical, travel and other appropriate insurance.**

## **25. TELEVISION, MOTION PICTURE AND INTERNET COVERAGE CONDITIONS**

**By entering the event, all participants agree to abide by all ITTF rules and by the rules and regulations of the organisers. All associations, teams and individual players agree to be abide by the rulings of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind; and hence accept such coverage during**

the event. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the organisers.

## **26. CANCELLATION POLICY**

The policy applies as follows:

**26.1 cancellation after the first entry but before the second entry: the first entry fee is forfeited.**

**26.2 cancellations after the second entry: the first entry fee plus an additional 30% of the entry fee is forfeited i.e. a total of 60% of the total entry fee.**

**26.3 cancellations within 10 calendar days of the arrival date will be decided by the organisers in consultation with the TD.**

This is provided that the player is not able to prove circumstances beyond his or her control e.g. admission to hospital.

## **27. VISAS**

Should you need assistance to apply for a visa (e.g. a letter of invitation), please provide the organisers with the following details:

- Full name as in passport
- Function in the team
- Passport number
- Passport expiry date

*Note:* the requirements for visas are not under the control of the ITTF or the organisers but under the Czech Government's jurisdiction and the association must fulfill all requirements in order to get a visa in time.

## **28. COMPLEMENTARY INFORMATION:**

Average high temperature expected: 25° Celsius

Average low temperature expected: 18° Celsius

Average rainfall expected: isn't in September too important

## **29. DOCUMENTS ATTACHED**

Together with this Prospectus, attached are the following documents:

**29.1. first entry form:**

**29.1.1 entry by numbers**

**29.1.2 first entry fee payment form**

**29.2. second entry form:**

**29.2.1. singles and team entry forms by name**

**29.2.2. second entry payment form**

**29.2.3. rooming list**

**29.2.4. tournament indemnity form (to be signed by all participants)**

**29.2.5. transport form**

Otherwise, you can download the documents from the ITTF PTT website, <http://www.ipttc.org/calendar/index.htm>.

**The Tournament Director:**  
Milos Matula, TJ Ostrava

**Contact person:**  
Jiri Danek

**Czech Table Tennis Association**

[czechopenostrava@gmail.com](mailto:czechopenostrava@gmail.com)

<http://www.czechopenostrava.com>