



PROSPECTUS

2014 ITTF Para Table Tennis World Championships 6-15 September, 2014 Beijing, China Fa 80

- 1. AUTHORITY:** the **2014 ITTF Para Table Tennis World Championships** will be organized by the National Paralympic Committee of China, co-organized by Chinese Table Tennis Association under the auspices and authority of the International Table Tennis Federation (Para Table Tennis Division).
- 2. DATE AND PLACE:**
Date of arrival: September 6th
Date of departure: September 15th
Venue: China Administration of Sports for Persons with Disabilities
NO.321, Tianbei Road, Houshayu Town, Shunyi District, Beijing, P.R.C.
- 3. EVENTS:** the following events will be played:
Men's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)
Women's singles (class 1-2, 3, 4, 5, 6, 7, 8, 9, 10, 11)
Men's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11) to be confirmed
Women's team (class 1-2, 3, 4, 5, 6-8, 9-10, 11) to be confirmed

Note 1: the singles events will be played first followed by the team events.

4. SCHEDULE:

- Arrivals: September 6th
- Practice days: September 6th - 7th
- Technical meeting: September 7th
- Opening ceremony: September 7th
- Competition days: September 8th - 14th
- Closing ceremony: September 14th
- Departures: September 15th

- Dates for the singles events: September 8th - 10th
- Dates for the team events: September 11th - 14th

- 5. RULES:** the event will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions and specific PTT directives for 2014 World Championships.
- 6. EQUIPMENT:** the following equipment will be used:

Tables: Double Happiness
Competition: 16
Training: 24
Balls: Double Happiness 3-star White
Floor: Table tennis floor: Enlio

7. ELIGIBILITY

The event is open to players who are eligible to represent their national association according to the ITTF Handbook 2014-2015 and the eligibility requirements on the PTT website and who have been confirmed through the selection process.

8. OFFICIAL ORGANIZER

Name: China Administration of Sports for Persons with Disabilities (CASPD)
Address: No.321 Tianbei Road, Houshayu Town, Shunyi District, Beijing 101318
E-mail: pz@caspd.org.cn , npcchina@cdpf.org.cn
Phone: 861080471874
Fax: 861080471873
Contact: Tracy

9. TECHNICAL DELEGATE FOR THE EVENT

TD: Georgios Seliniotakis gselinio@gmail.com
Deputy TD: YAO Zhenxu yao@ittfmail.com

10. REFEREE

Name: Professor CK Chan
Email: ck.chan@polyu.edu.hk

11. CLASSIFIER

To be confirmed.

12. CLASSIFICATION

There will not be any classification during the World Championships.

13. PARTICIPATION QUOTAS FOR PLAYERS

A player may only play according to the selection process.

The minimum entry for a singles class to be played is 4 players. The maximum number of entries per Association per class is 3.

The minimum entry for a team event to be played is 4 teams with 2, 3 or 4 players forming a team. Each Association may enter 1 team per class only.

14. PARTICIPATION QUOTA FOR TEAM OFFICIALS

- Team Manager
- One Medical/Para-medical Personnel
- One team official for every 3 players
- One team official for every 2 players in class 1, 2 and 6

Any extra team officials will be accepted at the discretion of the Organisers and at a fee set by the Organisers (see 22 below).

15. ENTRY PROCESS

The first entry (entry by number) deadline is: 1 June, 2014, with 30% of the total entry fee payable by this date.

The second entry (entry by name) deadline is: 15 July, 2014, with the balance of the total entry fee payable.

Entry without corresponding entry fee will not be accepted.

16. SYSTEM OF PLAY

Singles events: the first stage will be played in a round-robin basis in groups of even numbered players but there shall not be less than 3 and not more than 5 players in a group and priority will be given to groups of 3 players. Two players advance from each group to the second stage which will be played in a knock-out format. If there are 5 or less players, the event will be played as a round-robin without knock-out.

Team events: depending on the number of teams, the first stage will be played in a round-robin basis with priority given to groups of 3 teams with the winner and runner-up in each group advancing to play in the knock-out rounds. If there are 5 or less teams, the event will be played in a round-robin format without knock-out.

Teams will play as follows: A vs X; B vs Y; Doubles; A vs Y; B vs X

General:

The numbers of groups will be decided by the referee and TD in cooperation with the organising committee. If the number of groups in an event is decided not to be a multiple of 2 (e.g. 2, 4 or 8 etc.), winners from the groups with the highest ranked seeded players shall have byes in the first round of the second stage, in ranking order.

All matches will be played to the best of 5 games.

Medals will be awarded for gold (1st), silver (2nd) and bronze (3rd) places i.e. there is no play off for bronze medals in all PTT.

Please note that if there is an event with 5 players or teams played in a group, a bronze medal will be awarded. If however, there is a group of 4, only gold and silver medals will be awarded.

17. SEEDING

Seeding for all the events will be done according to the latest ITTF PTT ranking list at the time of the draws.

18. TECHNICAL MEETING

The technical meeting will be held on 7th September, 2014 at a time to be announced on your arrival.

19. DRAWS

The draws for single events will be presented at the Technical Meeting on 7th September 2014 and for the team events, the date, time and venue will be announced on your arrival

20. PERSONS ON THE BENCH

The following persons on the bench are permitted:

20.1 In singles events, 1 seat for a coach on the playing field (behind the surrounds).

20.2 In the team events 5 seats for one (1) coach and up to 4 players of the team playing the match.

20.3 No other players or personnel may have access to the area behind the surrounds or the playing area. Special provisions and seating areas will be made for medical personnel.

21. CLOTHING

Please note that with effect from 1 January 2014, all players are expected to wear shirts with their name and 3 letter association code on the back of their playing shirts.

22. ENTRY FEES

The entry fees include accommodation in twin room, meals, local transportation and capitation fees to ITTF.

Entry Fees for Players and Team Officials: €1450 per person covering period from 6th September to 15th September, 2014

Other conditions:

- Triple room: €1400 per person
- Extra bed in twin room: € 1350 per person
- Extra staff: €1700 per person
- Single room: extra charge of € 50 per person per day
- Extra night: €160 per person per day
- Pre-tournament training: €160 per person per day

Payments should be made as follows:

Account name: China Administration of Sports for Persons with Disabilities

Beneficiary address: NO.321, Tianbei Road, Houshayu Town, Shunyi District, Beijing P.R.C

Bank Name: Agricultural Bank of China Beijing Branch

Bank Address: NO.13, Chaoyangmen Bei Avenue, Dongcheng DIST., Beijing P.R.China

Account Number: 11120101040049661

Swift Code: ABOCCNBJ010

All bank charges are for the cost of the party making the payment.

23. OFFICIAL ACCOMMODATION

Name: China Administration of Sports for Persons with Disabilities

Address: NO.321, Tianbei Road, Houshayu Town, Shunyi District, Beijing 101318

E-mail: pz@caspd.org.cn, npcchina@cdpf.org.cn

Phone: 861080471874

Fax: 861080471873

24. TRANSPORTATION

The organizers will provide transportation for teams and officials between CASPD and Beijing International Capital Airport.

25. MEALS

Meals will be served from lunch on 6 September to breakfast on 15 September.

26. OBLIGATIONS

All players entered must compete against any other participating player and by entering, agree to be bound by the ITTF Anti-Doping, Anti-Harassment and Classification policies and procedures during the event. The entry forms contain an undertaking to be signed by a responsible official of the nominating Association and the team member covering these matters and no entry will be accepted unless such an undertaking has been given.

Similarly, it is the responsibility of the association, player or team member to ensure that he or she has adequate medical, travel and other appropriate insurance.

27. TELEVISION, MOTION PICTURE AND INTERNET COVERAGE CONDITIONS

By entering the event, all participants agree to abide by all ITTF rules and by the rules and regulations of the organisers. All associations, teams and individual players agree to be abide by the rulings of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind; and hence accept such coverage during the event. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the organisers.

28. CANCELLATION POLICY

The policy applies as follows:

- 28.1 cancellations after the first entry but before the second entry: the first entry fee is forfeited.
- 28.2 cancellations after the second entry: the first entry fee plus an additional 30% of the entry fee is forfeited i.e. a total of 60% of the total entry fee.
- 28.3 cancellations within 10 calendar days of the arrival date will be decided by the organisers in consultation with the TD.

This is provided that the player is not able to prove circumstances beyond his or her control e.g. admission to hospital.

29. VISAS

Should you need assistance to apply for a visa (e.g. a letter of invitation), please provide the organisers with the following details:

- In which city the Embassy or Consulate is
- Full name as in passport
- Gender
- Date of Birth
- Nationality
- Passport number
- Passport expiry date

Note: the requirements for visas are not under the control of the ITTF or the organisers but under the People's Republic of China Government's jurisdiction and the association must fulfill all requirements in order to get a visa in time.

30. COMPLEMENTARY INFORMATION:

Average high temperature expected in September: 26° Celsius

Average low temperature expected in September: 15° Celsius

31. DOCUMENTS ATTACHED

Together with this Prospectus, attached are the following documents:

31.1 first entry form:

31.1.1 entry by numbers

31.1.2 first entry fee payment form

31.2 second entry form:

31.2.1 singles and team entry forms by name

- 31.2.2 second entry payment form
- 31.2.3 profiles form
- 31.2.4 photo form
- 31.2.5 transport form
- 31.2.6 rooming list
- 31.2.7 diet form

Otherwise, you can download the documents from the ITTF PTT website,
<http://www.ipttc.org/calendar/index.htm>

32. PRE WORLD CHAMPIONSHIPS TRAINING

The Organisers are offering an opportunity for teams to arrive early and train at the China Administration of Sport for Persons with Disabilities. This is done on a first come, first served basis. The cost of this is €160 per person per day regardless of whether in a single, twin or triple room. This includes 3 meals a day from lunch on the day of arrival to breakfast on the day of departure or the day when the team formally checks in for the World Championships. Payment for the training will be required in line with the first and second entry deadlines i.e. 30% for the training will need to be paid by 1 June 2014 and the balance by 15 July 2014.

Should you have any questions, please contact Tracy directly.