



## PROSPECTUS

### ROMANIAN INTERNATIONAL TABLE TENNIS OPEN (RITTO) 11 -15 June 2014 Cluj-Napoca Romania

**1. AUTHORITY:** The Lamont Sports Club and the Little People Association, together with the National Paralympic Committee, Romania under the auspices and authority of the International Table Tennis Federation (Para Table Tennis Division) and the Romanian Table Tennis Federation.

**2. DATE AND PLACE: 11- 15 June 2014, Cluj-Napoca**

12-13 June – singles events

13-14 June – team events

*Horea Demian Sports Hall, Splaiul Independentei, Cluj-Napoca*

**3. EVENTS:** the following events will be played:

Men's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11)

Women's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11)

Men's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

Women's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

*Note 1:* depending on the entries, the organisers and the Technical Delegate reserve the right to combine classes as may be necessary.

*Note 2:* the singles events will be played first followed by the team events.

*Note 3:* As there will be no classification for class 11, entries only from class 11 players who Have a confirmed status will be accepted.

**4. SCHEDULE:**

Classification: 10 June 2014 - 11 June 2014 pm

Arrivals: 11 June 2014 – **10 June for players who need a classification or a review !**

Practice days: 11 June 2014

Technical meeting: 20.00 - 11 June 2014

Opening ceremony: 12.00 June 12 2014

Competition days: 12 June - 14 June 2014

Farewell Party: 14 June 2014

Departures: 15 June 2014

Proposed dates for the singles events: 12-13 June 2014

Proposed dates for the team events: 13-14 June 2014

**5. RULES:** the event will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions and specific PTT directives (which may be amended from time to time).

**6. EQUIPMENT:** the following equipment will be used:

Tables: 15 DONIC (blue)

Nets: DONIC (blue)

Balls: DONIC \*\*\*

Floor: PARQUET

*Note:* ALL tables are wheelchair accessible.

## **7. ELIGIBILITY**

The event is open to players who are eligible to represent their national association according to the ITTF Handbook 2012-2011.

## **8. OFFICIAL ORGANIZER**

Club Sportiv Lamont  
Strada Aurel Vlaicu 11/29  
400069 Cluj-Napoca  
Romania  
Tel: + 40 722 948121 Fax:+ 40 264 460106  
E-mail: sallywoodlamont@gmail.com

Tournament Organisers: Anca Chereches and Sally Wood-Lamont

## **9. TECHNICAL DELEGATE FOR THE EVENT**

Name:

Email:

Phone:

## **10. REFEREE**

Name:

Email:

## **11. CLASSIFIER**

The classifiers are

## **12. CLASSIFICATION**

All new players and players who are to have their classification reviewed should be present in time for classification. This means that all players should arrive by 10 June morning, same for players on re-evaluation or under protest. ***This is very important as players not present on time may not be classified.***

All players should bring with them their medical diagnosis and any other medical information relevant to their classification. They should report to classification with these documents, dressed as if they are going to play a match and with all their table tennis equipment including sports chairs. All players and support staff are expected to cooperate fully in the classification process.

## **13. PARTICIPATION QUOTAS**

A player may only play in the class indicated on his or her international classification card unless, due to the low number of players, his or her class is combined with the next class or classes. Then they may play in the next higher class event.

The minimum entry for a singles class to be played is 4 players.

For Fa20 events, the maximum number of entries per association per class is 6 plus 2 extra juniors.

For Fa40 events, the maximum number of entries per association per class is 4 but the host association may enter up to 6 players.

The minimum entry for a team event to be played is 4 teams with 2, 3 or 4 players forming a team.

In Fa40 events, each Association may enter a maximum of 2 teams but the host may enter 2 teams per class.

In Fa20 events, a maximum 2 teams per Association may be entered where all players are from the same Association.

Players from different countries may form a team in the team event in Fa40 and Fa20 competitions, but if there are 3 players in the same event from the same Association, only the 3<sup>rd</sup> lowest ranked player may form a team with a player from another Association.

All other persons wishing to accompany a team (i.e. who are not members of the team) are subject to special charges and should contact the organisers for further information. These packages are limited and subject to availability of places in the official hotels. Priority will be given to the Official Party of all the delegations.

#### **14. ENTRY PROCESS**

Only entries submitted by or endorsed by the national association will be accepted (national paralympic committees are advised to contact the national association urgently to confirm this system of entry).

All players must bring with them a valid passport which will be copied for the ITTF database.

The first entry (entry by number) deadline is: 17<sup>th</sup> **March 2014**

The second entry (entry by name) deadline is: **21 April 2014**

In order to secure full participation, national associations failing to confirm their participation according to deadlines will be removed from the list of participants.

The limit on the number of entries is **155** players.

#### **15. SYSTEM OF PLAY**

*Singles events:* the first stage will be played in a round-robin basis in groups of even numbered players but there shall not be less than 3 and not more than 5 players in a group and priority will be given to groups of 4 players. If there are 5 or less players, the event will be played as a round-robin without knock-out. Two players advance from each group to the second stage which will be played in a knock-out format.

*Team events:* the first stage will be played in a round-robin basis with priority given to groups of 3 teams with the winner and runner-up in each group advancing to play in the knock-out rounds. If there are 5 or less teams, the event will be played in a round-robin format without knock-out.

Teams will play as follows: A vs X; B vs Y; Doubles; A vs Y; B vs X

*General:*

The numbers of groups will be decided by the TD and the referee in cooperation with the organising committee. If the number of groups in an event is decided not to be a multiple of 2 (e.g. 2, 4 or 8 etc.), winners from the groups with the highest ranked seeded players shall have byes in the first round of the second stage, in ranking order.

All matches will be played to the best of 5 games.

Medals will be awarded for gold (1<sup>st</sup>), silver (2<sup>nd</sup>) and bronze (3<sup>rd</sup>) places.

## **16. SEEDING**

Seeding for all the events will be done according to the latest ITTF PTT ranking list at the time of the draws.

## **17. TECHNICAL MEETING**

The technical meeting will be held on **Wednesday 11 June at 20.00** at the Hotel Golden Tulip

## **18. DRAWS**

The draws will be done for the singles events on **Wednesday 11 June** and for the team events on **Thursday 12 June by 15.00**.

## **19. PERSONS ON THE BENCH**

The following persons on the bench are permitted:

19.1 In singles events, 1 seat for a coach on the playing field (behind the surrounds).

19.2 In the team events 5 seats for one (1) coach and up to 4 players of the team playing the match.

19.3 No other players or personnel may have access to the area behind the surrounds or the playing area. Special provisions and seating areas will be made for medical personnel.

## **20. ENTRY FEES**

For PTT events, the entry fees of **500 euros** include accommodation and capitation fees. The entry fees have to be paid in Euro to the organisers as set out below:

Entry to be submitted with the 1st entry fee = €150 per person

2<sup>nd</sup> entry fee = €350 per person

Single supplements of 20 euros per day, and/or extra days at 75 euros per person in a double room and 100 euros in a single room inclusive.

Payments should be made as follows

**Account name : Club Sportiv Lamont**

**Account Address Strada Aurel Vlaicu 5/37, Cluj-Napoca, Romania**

**Bank Name : Banca Raiffeisen**

**Account number: RO87RZBR0000060016405892**

**Swift Code : RZBRROBU**

**Bank Address: Strada Aurel Vlaicu nr. 2, ap nr. 91C, Cluj-Napoca ROMANIA**

:

**Specification of Payment: Your Country - 7th Romanian Open 2014**

**PLEASE NOTE THAT BANK CHARGES MUST BE INCLUDED IN THE ENTRY FEES !**

## 21. OFFICIAL HOTELS

### **Golden Tulip Ana Dome\*\*\*\***

Adresa: Observatorului nr. 129 Cluj-Napoca, 400352

Web page: <http://www.goldentulipcluj.ro>

[Ten minutes by car from Sports Hall]

For Wheelchair Players and Standing Players – we have 40 twin rooms, 15 single rooms and 2 triple rooms reserved

### **Hotel Premier\*\*\*\***

Address: Strada Donath 100 Cluj-Napoca Web page: [www.hotelpremier.ro](http://www.hotelpremier.ro)

[This hotel is ten minutes walking distance from the Sports Hall]

For a few Wheelchair Players, Standing Players, Umpires and ITTF Para-TT officials – we have 30 twin rooms, 10 single rooms and 2 triple rooms reserved

## 22. TRANSPORTATION

The organizers will provide transportation for teams and officials from and to Cluj Airport and hotels or from and to Cluj railway station.

## 23. OBLIGATIONS

All players entered must compete against any other participating player and by entering, agree to be bound by the ITTF Anti-Doping, Anti-Harassment and Classification policies and procedures during the event. The entry forms contain an undertaking to be signed by a responsible official of the nominating Association and the team member covering these matters and no entry will be accepted unless such an undertaking has been given.

Similarly, it is the responsibility of the association, player or team member to ensure that he or she has adequate medical, travel and other appropriate insurance.

## 24. TELEVISION, MOTION PICTURE AND INTERNET COVERAGE CONDITIONS

By entering the event, all participants agree to abide by all ITTF rules and by the rules and regulations of the organisers. All associations, teams and individual players agree to be abide by the rulings of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind; and hence accept such coverage during the event. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the organisers.

## 25. CANCELLATION POLICY

The policy applies as follows:

25.1 cancellation after the first entry but before the second entry: the first entry fee is forfeited.

25.2 cancellations after the second entry: the first entry fee plus an additional 30% of the entry fee is forfeited i.e. a total of 60% of the total entry fee.

25.3 cancellations within 10 calendar days of the arrival date must be paid in full.

This is provided that the player is not able to prove circumstances beyond his or her control e.g. admission to hospital.

## **26. VISAS MUST BE APPLIED FOR 2 MONTHS BEFORE THE COMPETITION**

Should you need assistance to apply for a visa (e.g. a letter of invitation), please provide the organisers with the following details:

- Full name as in passport
- Function in the team
- Passport number
- Passport expiry date

*Note:* the requirements for visas are not under the control of the ITTF or the organisers but under the Romanian Government's jurisdiction and the association must fulfill all requirements in order to get a visa in time.

## **27. COMPLEMENTARY INFORMATION:**

Average high temperature expected: **23° - 27° Celsius**

Average low temperature expected: **18° Celsius**

Average rainfall expected: **50cm<sup>3</sup>**

## **28. DOCUMENTS ATTACHED**

Together with this Prospectus, attached are the following documents:

28.1 first entry form:

28.1.1 entry by numbers

28.1.2 first entry fee payment form

28.2 second entry form:

28.2.1 singles and team entry forms by name

28.2.2 second entry payment form

28.2.3 rooming list

28.2.4 tournament indemnity form (to be signed by all participants)

28.2.5 transport form

Otherwise, you can download the documents from the ITTF PTT website, <http://www.ipttc.org/calendar/index.htm> or from [www.ritto.ro](http://www.ritto.ro).